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Waycross, Georgia
31501
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EXECUTIVE DIRECTOR

Dianne Rogers

EXECUTIVE BOARD CHAIR

Leonard Burse, Jr.

Request for Proposal for Ware Roof Replacement

Section 1 – GENERAL INFORMATION

Project Description

Action Pact, Inc. is planning to remove an old roof and install a new roof at the Ware County Head Start Center. The address for this project is 1235 McDonald St, Waycross, GA., 31501.

Purpose of the RFP

It is the intent of this Request for Proposal (RFP) to provide bidders with enough information to prepare a proposal. The response should include all equipment, supplies, and plans to meet the RFP's requirements. Technical specifications and requirements are detailed in Section 3. Implementation of this project is dependent on the approval of Action Pact, Inc., and the availability of funding.

Submission of Proposal

Sealed Proposals can be submitted to the Fiscal Director, Hayley Stephens, at Action Pact, Inc., 510 Tebeau St, Waycross, GA 31501. Each proposal must be clearly marked as a proposal for the "WARE HS ROOF PROJECT".

The deadline for proposals is 2:00 pm on October 13, 2023. No proposal will be accepted after the deadline for submission of proposal and will be returned to the sender unopened. After the deadline, proposal will be evaluated. No proposal information will be shared until after the award.

Action Pact, Inc. reserves the right to reject any and/or all proposals or to award in part or in total, whichever is deemed to be in the best interest of the agency.

This Agency is not exempt from Georgia sales tax and Federal excise taxes. Such taxes should be included in the quoted prices. If not shown, they will be considered an expense on the vendor.

Questions and Interpretations

All questions relating to interpretations of statements, contained in this RFP not otherwise clarified by an addendum are to be addressed to Donald Griffin, Facilities Specialist, by phone at (912)286-2982 or email at dgriffin@myactionpact.org.

To set up appointments for the required walk-through of the facilities, please contact Donald Griffin at the phone number listed above.

Evaluation Criteria

Action Pact, Inc. reserves the right to seek clarification of any or all bidders to assist in the evaluation process.

Selection will be based upon technical quality, project management, costs, and structural features.

The evaluation criteria will consider the following factors:

- Bidder's total proposed price
- Product quality, appropriateness, sturdiness, and design
- Bidder's qualification and experience
- Bidder's support and service
- Bidder's warranty and maintenance
- Quality of previous work done for Action Pact, Inc.

To assist Action Pact, Inc., the award evaluation criteria is based on, but not limited to, the following:

- All specification terms and conditions as outlined in this RFP are complied with and met.
- Suitability of proposed solution with respect to the agency's needs and objectives.
- Bidder participation and responsibility clearly defined.
- The participation and responsibilities of Action Pact, Inc. are clearly defined.
- Hardware, material and product quality and content including, but not limited to, durability, performance, integration, serviceability, warranty, maintenance, meets or exceeds industry standards, and fulfillment of criteria specified in this RFP.
- Bidder's service and support hours are clearly defined.
- Price of proposal including, but not limited to, installation support, warranty support and any other relevant options with associated pricing.
- Experience and/or references of the company submitting proposal.
- Submission of satisfactory reference checks with proposal.
- Small business, minority-owned firms and women's business enterprises will receive favorable consideration.

Contract Negotiation

Action Pact, Inc. reserves the right to negotiate with any company or supplier submitting a response to alter, clarify, or further enhance the company's proposal and/or any contract arising out of the acceptance of the response. In the evaluation of the proposal, the pricing submitted will be considered the best and final pricing.

Section 2 – SUBMITTAL REQUIREMENTS

Company Experience and/or References

Action Pact, Inc. reserves the right to fully investigate the qualifications of any bidder(s) based on references supplied and publicly available information. Bidder(s) are encouraged to supply evidence of experience on projects similar nature and/or magnitude listing: customer name, address, contact names, and telephone numbers. The bidders may also supply third party ratings to demonstrate their success in the roof replacement marketplace. The winning respondent must provide a Certificate of Insurance naming Action Pact, Inc. as an additional insured.

Confidential Material

Any material that is to be considered as confidential in nature must be clearly marked as such and will be treated as confidential by Action Pact, Inc. to the extent allowable.

Supplemental/Supporting Materials

Please include descriptive literature and/or brochures, if available, in the proposal. All user manuals or technical reference manuals should be included with and submitted upon delivery of equipment.

Davis/Bacon Wage and Earnings Act Requirements

Because this project will be paid for with federal funds, the awarded contractor must comply with all Davis/Bacon Wage and Earnings Act requirements.

The 2023 Wage and Earnings determinations listing is in Appendix B.

To comply with the Davis/Bacon Wage and Earnings Act requirement, the following is required:

- The Statement *"I understand the requirements of the Davis/Bacon Wage and Earnings Act and will comply"* must be on the proposal.
- When submitting an invoice for payment, you must include all required documentation as described in the Davis/Bacon Wage and Earnings Act.

SECTION 3 – TECHNICAL REQUIREMENTS

General Requirements

Appendix A includes a bird's eye view of the site that encapsulates the roofs that are included in this project.

The proposed solution will:

Head Start Building

- Remove existing roof membrane and insulation. Sweep off rock and dispose of.
- Install 1" ISO insulation mechanically fastened to deck using 16 plates per sheet Auger system.
- Roof with a .60 mil EPDM totally adhered roofing system.
- Fabricate and install new 24-gauge galvanized eave drip and terminate EPDM material at eave with termination bar.
- Furnish owner with manufacturer inspected 20-year NDL Warranty
- Where wood products may be needed, will use treated wood products.
- Will use rust resistant materials such as screws, bolts, nuts flashing, etc....

Kitchen Wing Building

- Remove existing roof membrane and insulation. Sweep off rock and dispose of.
- Install 1" ISO insulation mechanically fastened to deck using 16 plates per sheet Auger system.
- Roof with a .60 mil EPDM totally adhered roofing system.
- Fabricate and install new 24-gauge galvanized eave drip and terminate EPDM materials at

- eave with Termination bar.
- Furnish Owner with a Manufacturer inspected 20-year NDL Warranty
- where wood products may be needed, will use treated wood products.
- will use rust resistant materials such as screws, bolts, nuts, flashing, etc...

Additional Specifications

The winning bidder:

- will be a certified seller/installer of the type roofing and materials listed in the proposal.
- is responsible for all federal, state, and local permits and fees.
- must be licensed as required in the State of Georgia to install this style roof.
- will ensure that safe operations are always performed.
- will ensure that work area is safety maintained.
- will ensure that all work area is kept clean and all materials are removed from the ground daily.
- will remove all old rubber roofing material.
- will remove and replace all wet or damaged fiberboard insulation.
- will ensure that all employees, sub-contractors, and any other workers involved in this project will perform all duties in accordance with safety standards and any OSHA regulations and guidelines.

Financial

Please provide a quote detailing your solution for Action Pact, Inc. The quote should include all necessary hardware and materials to complete a full installation. The vendor is responsible for due diligence and a site survey before submitting a bid. If additional information is needed, please contact the Head Start Facilities Specialist.

The quote should include any and all federal and state taxes.

Warranty

Warranty terms on the materials, hardware and labor should be clearly defined to cover all components.

Delivery and Installation

Any delivery and installation charges should be clearly defined as separate line items.

Insurance Requirements & Safety

The contractor shall procure and maintain, at its expense, during the term of this proposal, at least the following insurance, covering work performed.

- | | |
|---|-----------------------------------|
| A. Workman's Compensation | As required by Georgia Law |
| B. Comprehensive General Liability
(Including Completed Operations and Products Liability) | \$1,000,000 combined single limit |
| C. Automobile Liability | As required by Georgia Law |
| D. Professional Liability | \$1,000,000 combined single limit |
| E. Excess General Liability | \$1,000,000 combined single limit |

The winning bidder agrees to furnish insurance certificates to the Agency prior to the start of any work on this project.

The above insurance requirements are considered minimum levels and the Agency reserves the right to negotiate additional types of coverage or higher levels of coverage with the successful bidder.

The winning bidder, its employees and subcontractors shall comply with the Agency's safety procedures while on the Agency's premises, provided such procedures are conspicuously and legibly posted in the working area or have been delivered, in writing, to the company prior to the commencement of the work on the Agency's premises.

Indemnification

The vendor shall indemnify and hold harmless the Agency, its officers, and agent from and against any and all claims, demands, causes of action, orders, decrees, or judgments for injury, death, damage to person or property, loss damage, and liability (including all costs and reasonable attorney's fees incurred in defending any claim, demand, or cause of action) occasioned by, growing out of, or arising from (a) the performance of any product or services to be supplied by the vendor, or (b) by any act, error or omission on the part of the vendor, its agents, employees, or subcontractors.

Independent Contractor Relationship

The vendor is and shall perform these services as an independent contractor, and as such, shall have and maintain complete control over all its employees, agents, and operations. Neither the vendor nor anyone employed by it shall be, represent, act, or purport to act or be deemed the agent, representative, employee, or servant of the Agency.

The vendor selected on this RFP will be working as an independent contractor and will be required to take out and keep in force all permits, licenses, or insurance that may be required by the Agency, the City of Waycross, the State of Georgia, or the federal government. Failure to comply with any of these items would be grounds for immediate cancellation of the contract.

APPENDIX A
(OVERHEAD VIEW AND DRAWINGS)



Kitchen Wing

Head Start Wing

APPENDIX B
(Davis/Bacon Act 2023 Wage and Earnings Determination)

"General Decision Number: GA20230108 08/04/2023

Superseded General Decision Number: GA20220108

State: Georgia

Construction Type: Building

Counties: Turner, Ware and Wayne Counties in Georgia.

Note: Contracts subject to the Davis-Bacon Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658. Please note that these Executive Orders apply to covered contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but do not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(2)-(60).

If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or after January 30, 2022:	. Executive Order 14026 generally applies to the contract. . The contractor must pay all covered workers at least \$16.20 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2023.
If the contract was awarded on or between January 1, 2015 and January 29, 2022, and the contract is not renewed or extended on or after January 30, 2022:	. Executive Order 13658 generally applies to the contract. . The contractor must pay all covered workers at least \$12.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on that contract in 2023.

The applicable Executive Order minimum wage rate will be adjusted annually. If this contract is covered by one of the Executive Orders and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the contractor must still submit a conformance request.

Additional information on contractor requirements and worker protections under the Executive Orders is available at <http://www.dol.gov/whd/govcontracts>.

Modification Number	Publication Date
0	01/06/2023
1	02/17/2023
2	03/24/2023
3	08/04/2023

BOIL0026-001 01/01/2021

	Rates	Fringes
BOILERMAKER.....	\$ 30.49	23.13

ELEC0508-006 03/01/2022

WARE & WAYNE COUNTIES

	Rates	Fringes
ELECTRICIAN (Including Alarm Installation and Low Voltage Wiring).....	\$ 28.00	4.8%+10.58

ELEC1531-013 01/01/2022

TURNER COUNTY

	Rates	Fringes
ELECTRICIAN (Including Alarm Installation and Low Voltage Wiring).....	\$ 27.00	4%+13.25

ENGI0474-031 07/01/2021

	Rates	Fringes
POWER EQUIPMENT OPERATOR:		
Crane (over 10 tons).....	\$ 29.50	16.18
Crane (over 120 tons).....	\$ 30.50	16.18
Crane (over 250 tons).....	\$ 31.50	16.18

PLUM0072-029 08/01/2018

TURNER COUNTY

	Rates	Fringes
PIPEFITTER (Including HVAC Unit and HVAC Electrical Temperature Control Installation; Excluding HVAC Pipe Installation).....	\$ 28.48	15.91

* PLUM0177-007 08/01/2023

WARE & WAYNE COUNTIES

	Rates	Fringes
PIPEFITTER (Including HVAC Unit and HVAC Electrical Temperature Control Installation; Excluding HVAC Pipe Installation).....	\$ 30.60	15.65

SHEE0085-014 01/01/2023

TURNER COUNTY

Rates	Fringes
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SHEET METAL WORKER (Excludes
 HVAC Duct Installation).....\$ 33.62 16.98

 SHEE0085-015 07/01/2017

WARE & WAYNE COUNTIES

	Rates	Fringes
SHEET METAL WORKER (Excludes HVAC Duct Installation).....\$ 29.78		12.31

 * SUGA2012-027 08/11/2012

	Rates	Fringes
CARPENTER, Includes Form Work....\$ 15.97 **		1.95
CEMENT MASON/CONCRETE FINISHER...\$ 11.75 **		0.00
ELEVATOR MECHANIC.....\$ 19.38		14.42
GLAZIER.....\$ 13.19 **		0.00
IRONWORKER, REINFORCING.....\$ 17.72		0.00
IRONWORKER, STRUCTURAL.....\$ 16.75		0.00
LABORER: Common or General.....\$ 9.55 **		0.00
LABORER: Pipelayer.....\$ 13.33 **		0.00
OPERATOR: Backhoe/Excavator.....\$ 15.00 **		0.75
OPERATOR: Oiler.....\$ 12.00 **		0.00
PAINTER: Brush, Roller and Spray.....\$ 16.00 **		1.62
PIPEFITTER (HVAC Pipe Installation Only).....\$ 16.38		4.56
PLUMBER, Excludes Installation of HVAC Pipe, HVAC Unit, and HVAC Electrical/Temperature Controls.....\$ 18.55		3.35
ROOFER.....\$ 13.62 **		0.00
SHEET METAL WORKER (HVAC Duct Installation Only).....\$ 15.09 **		3.53
SPRINKLER FITTER (Fire Sprinklers).....\$ 19.25		2.54

 WELDERS - Receive rate prescribed for craft performing
 operation to which welding is incidental.

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 ** Workers in this classification may be entitled to a higher
 minimum wage under Executive Order 14026 (\$16.20) or 13658
 (\$12.15). Please see the Note at the top of the wage

determination for more information.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year.

Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at

<https://www.dol.gov/agencies/whd/government-contracts>.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of ""identifiers"" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than ""SU"" or ""UAVG"" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

Survey Rate Identifiers

Classifications listed under the ""SU"" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that

classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour National Office because National Office has responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request

review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISIO"