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**EXECUTIVE DIRECTOR**

Bryan Singleton

**EXECUTIVE BOARD CHAIR**

Leonard Burse, Jr.

## **Request for Proposal**

To: Food Vendors and Distributors

From: action pact Head Start

Date: Monday, June 27, 2022

Subject: Bid Request for period of August 08, 2022- May 31, 2023

It is the purpose and intent of this invitation to secure bids on food for our Head Start program. A complete bid package can be obtained by contacting Tracey Lomax, Nutrition Specialist, at [tlomax@myactionpact.org](mailto:tlomax@myactionpact.org). Written bids must be submitted by July 11, 2022, in a sealed envelope to action pact Head Start Program, Ms. Trecinski Jones, Head Start Fiscal Specialist, P.O. Box 1965, Waycross, Ga. 31502.

The outside of the envelope must be clearly marked, "Food Bids". All bids will be opened in the office of the Fiscal Director on July 13, 2022. The bid winner will be awarded no later than 7 calendar days after opening all bids.

Vendors must agree to service four Head Start Centers. Appling County (Baxley, Ga. 31513), Clinch County (Homerville, Ga. 31643), Toombs County (Lyons, Ga. 30436) and Ware County (Waycross, Ga. 31501). School begins August 08, 2022, at all four sites.

If any potential bidder is in doubt as to the meaning of this invitation to bid, they may contact Tracey Lomax at (912)285-6083.